



**Main Street
Advisory Board
Regular Meeting
April 13, 2022**



A G E N D A

**MAIN STREET ADVISORY BOARD REGULAR MEETING
WEDNESDAY, APRIL 13, 2022, AT 5:30 PM
CITY COUNCIL CHAMBERS, 100 S. MONROE STREET
EAGLE PASS, MAVERICK COUNTY, TEXAS 78852**

ESTABLISHMENT OF QUORUM

PLEDGE OF ALLEGIANCE

CITIZENS COMMUNICATIONS

1. Oath of Office to newly appointed members.
2. Selection of Chairperson.
3. Selection of Vice-Chairperson.
4. Recognition of the former Main Street Advisory Board Members.

WORKSHOP

5. Discussion of duties and responsibilities for new members.

MINUTES

6. Approval of the minutes for the November 22, 2021, and February 17, 2022, meetings.

NEW BUSINESS

7. Discussion and possible action on a façade grant application submitted by Griselda Ward for a property located at 229 N. Monroe Street.
8. Discussion and possible action on a façade grant application submitted by Jorge Martinez for a property located at 429 N. Ceylon Street.
9. Discussion and possible action on a façade grant application submitted by Rudy Trevino Jr. for a property located at 336 Ceylon Street.
10. Discussion and possible action on a façade grant application submitted by Arturo Briones for a property located at 601 Jefferson Street.

ADJOURNMENT

The Main Street Advisory Board reserves the right to consider business out of the posted order and the right to adjourn into executive session to discuss items which are not listed as executive session items, but which qualify to be discussed in closed session under Chapter 551 of the Texas Government Code.

Entrance and parking spaces for disabled persons are available in front of City Hall.

C E R T I F I C A T I O N

I, the undersigned City Secretary, do hereby certify that the agenda mentioned above was posted on the Bulletin Board located in the Lobby at City Hall, 100 South Monroe Street, Eagle Pass, Texas, on Friday, April 8, 2022, at 11:30 a.m.

Imelda B. Rodriguez, City Secretary

Item

#6

THE STATE OF TEXAS)
COUNTY OF MAVERICK)
CITY OF EAGLE PASS)

The Main Street Advisory Board of the City of Eagle Pass held a Special Meeting on Monday, November 22, 2021, at 12:00 p.m. City Council Chambers, City Hall, 100 S. Monroe Street, Eagle Pass, Texas. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Board Members: Elishoel Reyes, Claudia Jimenez, Diana Sandoval, William Shannon.

Absent: Chairperson, Margil Lopez, and Vice-Chairperson, Kristina Ortiz. Ex- Officio, Mayor Rolando Salinas.

Staff present: Economic Development Director, Arturo Marquez, Main Street Manager, Joe Cruz, and Assistant City Secretary, Erika Rodriguez.

A quorum being established, Acting Chairperson William Shannon called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by everyone in the room.

CITIZENS COMMUNICATIONS

Anyone in the audience wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that, although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were not any members of the public present.

MINUTES

1. Approval of the minutes for August 27, 2021.

Board Member Reyes moved to approve minutes as presented. Seconded by Board Member Sandoval **MOTION PASSED**- Unanimously

AYES: Shannon, Reyes, Sandoval, and Jimenez
NAYS: None
ABSTAINED: None
ABSENT: Lopez, Ortiz, and Salinas

NEW BUSINESS

2. Discussion and possible action on a façade grant application submitted by Susana Rivera for a property located at 290 Jefferson Street.

Main Street Manager, Joe Cruz explained the details of the applications to the Board, and after a mild discussion the following motion was made.

Main Street Manager Cruz stated he recommends approval with the following conditions 1) they have written approval from owner, for the improvement 2) they obtain 1 additional quote for labor.

Board Member Reyes moved to approve the façade grant application, pending an additional quote for labor, and having written permission from owner, that will allow the improvements. Seconded by Board Member Sandoval **MOTION PASSED**- Unanimously

AYES:	Shannon, Reyes, Sandoval, and Jimenez
NAYS:	None
ABSTAINED:	None
ABSENT:	Lopez, Ortiz, and Salinas

UPDATE

3. Downtown Parking Meters

Main Street Manager Cruz informed the Board that they will be having the Downtown Masterplan Consultant, present at the Art & Culture Center mid-January 2022. He invited all members to participate for the betterment of the downtown.

Board Member Reyes suggested that all broken meter's downtown be covered, so it will eliminate the citizens from placing money in them.

ADJOURNMENT

Board Member Sandoval moved to adjourn at 12:40 p.m. Seconded by Board Member Reyes **MOTION PASSED**- Unanimously

Passed and approved on April 13, 2022

William Shannon
Acting Chairperson

Main Street Advisory Board Special Meeting

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ATTEST:

Erika Rodriguez
Assistant City Secretary

THE STATE OF TEXAS)
COUNTY OF MAVERICK)
CITY OF EAGLE PASS)

The Main Street Advisory Board of the City of Eagle Pass held a Special Meeting on Thursday, February 17, 2022, at 12:00 p.m. in the City of Eagle Pass Arts & Culture Center, 364 Main Street, Eagle Pass, Texas. All legal notices were duly posted in accordance with the law.

ESTABLISHMENT OF QUORUM

Present: Chairperson, Margil Lopez; Board Members: Diana Sandoval, William Shannon, and Elishoel Reyes

Absent: Vice-Chairperson, Kristina Ortiz; Board Member, Claudia Jimenez; and Ex-Officio Member, Mayor Rolando Salinas

Staff present: Main Street Manager, Joe Cruz; Economic Development Director, Arturo Marquez; and Records Management Specialist, Ita A. Cortinas

A quorum being established, Chairperson Lopez called the meeting to order, and the items were considered as follows:

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all in attendance.

CITIZENS COMMUNICATIONS

Anyone wishing to address the Board on any item, including one which did not appear on the agenda, was welcome to do so, keeping in mind that, although the Board would be unable to take formal action on such item, they would be glad to take it under advisement.

There were no comments or concerns to be heard.

MINUTES

1. Approval of the minutes for November 22, 2021.

Main Street Manager, Joe Cruz recommended tabling the item.

Chairperson Lopez moved to table the minutes. Seconded by Board Member Sandoval.

MOTION PASSES: Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes
Nays: None
Abstained: None

Absent: Ortiz, Jimenez, and Salinas

NEW BUSINESS

2. Discussion and possible action on a façade grant application, submitted by Victor Wheeler, for property located at 364 Main Street.

Main Street Manager Cruz provided details on the item and recommends approval, dollar for dollar, up to \$10,000, provided the applicant also provide lighting and landscaping to their locale.

Board Member Reyes moved to approve the item, as recommended. Seconded by Chairperson Lopez. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes
Nays: None
Abstained: None
Absent: Ortiz, Jimenez, and Salinas

3. Discussion and possible action on a façade grant application, submitted by Cynthia Villarreal, for a property located at 398 Main Street.

Main Street Manager Cruz provided details on the item and recommends approval, dollar for dollar, up to \$10,000, provided the applicant also add lighting to the locale, fix a few details needed on the building, power wash the building, and add spikes to the building, to deter pigeons.

Chairperson Lopez moved to approve the item, as recommended. Seconded by Board Member Reyes. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes
Nays: None
Abstained: None
Absent: Ortiz, Jimenez, and Salinas

4. Discussion and possible action on a façade grant application, submitted by Marina Bradley, for a property located at 266 Madison Street.

Main Street Manager Cruz provided details on the item and recommends approval.

Chairperson Lopez moved to approve the item, as recommended. Seconded by Board Member Sandoval. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes
Nays: None

Abstained: None

Absent: Ortiz, Jimenez, and Salinas

5. Discussion and possible action on a façade grant application, submitted by Gris Aguirre Ward, for a property located at 229 Monroe Street.

Main Street Manager Cruz provided details on the item and recommends approval, with the condition that the applicant get an agreement with the owner of the property, Ricardo Munoz, to keep the area between their business and Sweet Tweets Bakery, clean.

Chairperson Lopez moved to approve the item, as recommended. Seconded by Board Member Sandoval. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes

Nays: None

Abstained: None

Absent: Ortiz, Jimenez, and Salinas

6. Discussion and possible action to adopt a new brand for the Eagle Pass Main Street Program.

Main Street Manager Cruz provided details on the item, stating that nothing will change within the program, but that there will be more of a focus on marketing the downtown area. He also discussed the possible need for a new logo for the City's Main Street program.

7. Discussion and possible action to add an additional clause to the Eagle Pass Main Street Façade Grant Application.

Main Street Manager Cruz provided details on the item, and recommends that the clause, under the "Note" to "Contractor Qualifications" reads as, "The Main Street Advisory Board will accept quotes from contractors, or specialized masonry, carpentry, & paint workers, as long as the work meets the standards set forth by the City of Eagle Pass Planning and Zoning Department, with a cap of \$15,000" He would also like to add, "Unless any unusual circumstances should arise, the Eagle Pass Main Street Advisory Board has the authority to review and approve the project," under the "Note" to "E. Ineligible Improvements."

Board Member Reyes moved to approve the item as recommended. Seconded by Chairperson Lopez. **MOTION PASSES:** Unanimously.

Ayes: Lopez, Sandoval, Shannon, and Reyes

Nays: None

Abstained: None

Absent: Ortiz, Jimenez, and Salinas

8. Discussion on a date for a Main Street Advisory Board retreat.

Main Street Manager Cruz stated he would like to go to another border town to see how their Main Streets are functioning.

ADJOURNMENT

Chairperson Lopez moved to adjourn meeting at 1:30 p.m. seconded by Board Member Sandoval. **MOTION PASSED**- Unanimously

Passed and approved on April 13 , 2022

Margil Lopez
Chairperson

ATTEST:

Ita A. Cortinas
Records Management Specialist