



PLANNING DEPARTMENT

3295 Bob Rogers Drive, Eagle Pass, Texas 78852 • Telephone: (830) 773-7781 • Fax: (830) 773-7803
 www.eaglepasstx.us • planning@eaglepasstx.us

BUILDING PERMIT APPLICATION - Commercial

Permit No. _____

1. JOB ADDRESS:			MCAD PROPERTY ID NO.:	
2. LEGAL DESCRIPTION	LOT:	BLOCK:	SUBDIVISION NAME:	
3. PROPERTY'S OWNER NAME:			PHONE NO.:	
4. CONTRACTOR'S NAME OR DBA:			PHONE NO.:	
5. APPLICANT'S EMAIL:		ADDRESS:		
6. CONSTRUCTION INFORMATION: <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial				
<input type="checkbox"/> New Construction <input type="checkbox"/> Addition <input type="checkbox"/> Remodeling/Repair <input type="checkbox"/> Pool <input type="checkbox"/> Demolition <input type="checkbox"/> Fill And/Or Grade <input type="checkbox"/> Storage Shed <input type="checkbox"/> Sign (site plan & elevation drawing) <input type="checkbox"/> Other _____				
7. DESCRIBE WORK:			8. COST OF PROJECT (Material plus Labor):	

Office Use Only

Building Permit Fees (Fees are based on ICC building valuation data rate)

On all buildings, structures or alterations	÷ \$1,000 =	A	X \$2.00 =	\$	B
Plan Check Fees: <input type="checkbox"/> Commercial & Industrial \$163 +				\$	C
Plan check fees in excess of over \$100,000 1% of building permit fees (B)				\$	D
Park Dedication \$1.00 per \$1,000 value (A)				\$	E
Base Permit Fee				\$ 28.00	\$
Curb Cut				\$ 25.00	\$
Certificate of Occupancy				\$ 40.00	\$
Business Permit				\$ 25.00	\$
Moving of a building or a structure				\$ 88.00	\$
Demolition (structure) Asbestos Survey required for all work except single family residence				\$ 88.00	\$
Sign Permit *Material and Labor				\$*	\$
Fill And/Or Grade				\$43.00	\$
Doubling of Fee (Fees double if work is performed without permit being issued)				\$	
SUBTOTAL				\$	

NOTICE

THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 6 MONTHS, OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE YEAR AT ANY TIME AFTER WORK IS COMMENCED.

I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NO THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR THE PERFORMANCE OR CONSTRUCTION.

SIGNATURE _____ PRINT _____ DATE _____ LV:08/2022

Office Use	Date Application received for review:	Received by:	Routed to:
	Missing Supporting Documents, if applicable:		
	Date Supplemental Info or Supporting Documents Received:	Received by:	
	Permit Issuance Date:	Issued by:	

BUILDING PERMIT PLAN REVIEW AND PERMITTING PROCESS

Submit 4 complete sets of plans drawn to scale for any commercial construction, and 1 complete set for any other type of construction. If applying for an addition, remodel, storage, palapa, carport, or garage, please submit a site plan, elevation plan, materials to be used, and value of construction (the building permit valuation shall include an estimated permit value at the time of application and shall include the total value of the work, including materials and labor, for which, the permit is being issued, such as electrical, gas, mechanical, plumbing equipment and permanent systems). Please provide the following information:

_____ 1 CD or USB with electronic set of plans required with submittal OR Electronic file submitted via email to planning@eaglepasstx.us (this applies to new commercial construction and major alterations).

_____ FOUNDATION PLAN, with design based on engineer's report for soil type (Original Signed and Sealed)

_____ FLOOR PLAN

_____ SITE PLAN Computer-drawn to scale on sheets 24-inches wide and 36 inches long, with a binding margin of not less than two (2) inches on the left side of the sheet and margins on the other three (3) sides of not less than one-half (½) inch., and shall contain the following information: North arrow; Dimensions of the property in accordance with an accurate boundary line survey; Location of new construction and existing structures on the site, and their distances from lot lines; Location and dimensions of all easements; Location and size of any floodplain or floodway on the property; Location and dimensions of all required off-street parking; Location and dimensions of required landscaping; Established grade(s)/elevation(s) and proposed finished grade(s)/elevation(s); Names of any public or private streets abutting the property; Location of existing and proposed fire hydrant(s). In the case of demolition, the site plan shall show the structure(s) to be demolished and the location and size of existing structures that are to remain on the site. The building official is authorized to waive or modify the requirement for the site plan when the application for permit is for an alteration or repair when resulting in no increase to the footprint of the structure.

_____ ELEVATION PLAN for all four sides of the building

_____ PLUMBING LAYOUT

_____ ELECTRICAL LAYOUT

_____ AIR CONDITIONING LAYOUT, including Manual J (new construction and repairs)

_____ LANDSCAPE PLAN & DRAINAGE PLAN for new commercial buildings

In some cases the plat of record and an address validation may be required.

Project Design

All building construction is required to comply with provisions of the *City of Eagle Pass Code of Ordinances* and the 2018 *International Building Code (IBC)*, the 2018 *International Residential Code for One and Two Family Dwellings (IRC)*, the 2018 *International Fire Code (IFC)*, the 2017 *National Electrical Code (NEC)*, the 2018 *International Mechanical Code (IMC)*, the 2018 *International Plumbing Code (IPC)*, the 2018 *International Existing Building Code (IEBC)*, the 2018 *International Energy Conservation Code (IECC)*, and the 2012 *Texas Accessibility Standards*.

Required City Inspections

- >Trash container at job site
- >Building setback areas per applicable zoning district requirements and sewer connection design
 - * NEED TO REQUEST SETBACK INSPECTION BEFORE FOUNDATION FORMS ARE INSTALLED*
- >Plumbing rough-in
- >Framing
- >Insulation
- >Sewer tap
- >Final electrical, mechanical, plumbing, and building
- >A *Certificate of Occupancy/Certificate of Compliance* will be issued once the construction authorized by this permit has been inspected and approved for compliance with all applicable codes.

Other Required Inspections (when applicable)

- >Parking
- >Fire Flow Requirements set forth by EPWWS
- >Health Inspection
- >Temporary electrical meter loop
- >Foundation per engineer recommendation
- >Electrical, mechanical, and plumbing top-out
- >Gas installation
- >Curb Cut
- >Landscaping & Sidewalks
- >Fencing Requirements
- >Certificate of Appropriateness Application (Main Street Advisory Board)
- >Fire Sprinkler System
- >Drainage

Other Entities or Departments to Consider (when applicable)

- | | | | |
|-------------------------------------|----------------|--|-------------------|
| • Eagle Pass Water Works | (830) 773-2351 | msanchez@epwaterworks.org | Mike Sanchez |
| • Public Works and City Engineering | (830) 773-9408 | jsandoval@eaglepasstx.us or dmagee@eaglepasstx.us | |
| • Fire Marshal | (830) 773-1915 | ecuevas@eaglepasstx.us | Eleazar Cuevas |
| • Municipal Solid Waste | (830) 773-0679 | imora@eaglepasstx.us | Jose Mora |
| • Health Inspector | (830) 773-7781 | avalle@eaglepasstx.us | Agustin Valle |
| • Main Street Manager | (830) 773-1111 | zmoreno@eaglepasstx.us | Zenaida Rodriguez |

